

Production Manager internship in New Orleans

Company discovers, cultivates, and amplifies diverse voices of filmmakers who tell the stories of our time. They produce a popular film festival annually and invest year-round in building a vibrant film culture in the South to share transformative cinematic experiences with audiences and connect dynamic filmmakers to career-advancing resources.

Responsibilities:

- Create production schedule
- Work closely with Theater Operations Manager, Events Manager, Technical Director and VIP Lounge
- Ensures that production schedule is executed in timely manner. Solves problems and communicates any changes with the team.
- Report on and track the progress various event projects
- Asses AV, lighting, power and gobo needs for the Festival and coordinate orders.

Client Profile:

- Ability to prioritize and delegate in high stress situations.
- Experience in creating a team and managing it.
- Festival/events/conventions/shows experience preferred.
- Technical knowledge of AV, sound, lighting, staging, truss, etc.
- Logistical and production background.
- Great organizational skills needed to create seamless workflows and systems.
- Motivated, self starter with ability to work late evenings and weekends.
- Ability to work independently and take responsibility for the team.
- Must be able to carry, move and load heavy and large items.

Start: Rolling
Location: New Orleans
Duration: 3-6 months
Stipend: unpaid

